

# Premier GI Services Pte Ltd

## Recruitment Internship Programme

### About Us:

Premier GI Services is a general insurance firm with a team of experienced and dedicated financial consultants. At Premier, we aim to be an outstanding organisation of financial entrepreneurs who will be among the best in the financial services industry.

### Roles & Responsibilities of Interns

We are actively growing our team and we are calling undergraduates and polytechnic students who have the drive and are keen to learn, to take up a recruitment internship with our organisation during your vacation or school term. Our internship has built in intentional learning objectives that are structured into the experience which simultaneously promotes personal development. We believe that part of your study requirements include practical experience in various work areas. All these requirements will be met through our structured internship programme which can be for a duration of ten weeks (approximately last week of May to end July) or several months, depending on your availability.

During this internship, you will have the opportunity to:

- a) Mingle with the leaders in our organisation and learn from their success stories
- b) Pick up communication and administrative skills
- c) Experience dealing with clients at first-hand
- d) Organise, co-ordinate and manage events ; and
- e) Engage in on-the-job training (mandatory)
- f) Research and engage in product comparison
- g) Enjoy mentorship & guidance on work practices

Candidates who complete their internship can expect to be paid an allowance of \$800/-. Upon completing the internship, those who stayed on with the recruitment intern job will be paid accordingly.

### Application for Internship

If you feel that you have the maturity and appropriate learning attitude for this internship, please submit your application via:

[https://docs.google.com/forms/d/e/1FAIpQLSdmhWcgqpcalbwERa\\_SVCNhyamN1f45-nt7ZbubScBdmH-yXg/viewform](https://docs.google.com/forms/d/e/1FAIpQLSdmhWcgqpcalbwERa_SVCNhyamN1f45-nt7ZbubScBdmH-yXg/viewform)

Only shortlisted candidates will be contacted for the selection process.